

## **RULES:**

Big Translation Agency S.L. domiciled at Avda. Paret del Patriarca 15 46113 Moncada (Valencia), hereafter BigTranslation, organises and manages this promotion on Social Networks aimed at the followers of BigTranslation's corporate profiles on Instagram, Facebook and LinkedIn

### One

**Duration of the giveaway.-** The "We are sustainable" giveaway will begin on 1st December 2021 and entries will be accepted until 19th December 2021, with the winner being revealed on the 23th of this same month.

### Two.

**Geographical scope.-** The territorial scope of this giveaway is international. The only languages accepted are those that are a combination of the following: English, Spanish, French, German, Italian and Portuguese.

### Three.

**Personal scope.-** Natural or legal persons, as well as companies, will have the right to participate in the giveaway, provided they are over the age of 18. The promotion is not open to employees of BigTranslation, or their family members up to the third degree of affinity.

### Four.

**Participation and mechanics.-** Participation in this giveaway is free of charge.

Participation will take place in accordance with the following requirements:

- Participants will be required to be followers of the company on any of the aforementioned social networks.
- Sustainability projects will be submitted with an explanation of why they deserve win the giveaway.
- The projects will be submitted by completing the form that can be found on the following website: <https://blog.bigtranslation.com/en/competition-we-are-sustainable>
- Only one project per person/company will be accepted. In the event that the same user participates two or more times in the same giveaway, only the last submission sent will be accepted.
- 3 finalists will be chosen from all of the projects submitted. The finalists will be announced on BigTranslation's social network profiles.
- The selection criteria will be: original project, project with sustainable potential or a positive environmental impact.
- The 3 finalists will be entered into a draw to select the winner.
- The prize will be the translation of up to 12,000 words free or charge, applying the PRO rate.
- For translations that exceed 12,000 words, an additional quote will be priced for the difference.
- Translations that do not reach the 12,000 words limit will be translated fully and it will not be possible to claim the extra words at a later date.

### Five.

**Prize.-** The prize cannot be exchanged, altered, or redeemed for cash or transferred to third parties. Sale of the prize is strictly prohibited. Only the winner will have the right to the prize obtained. Once the winner has been announced and all of the necessary data has been collected, the translation will be delivered within 30 working days from acceptance by the winner

#### Six.

**Announcement of the winner.-** The winner will be notified of the prize through a post on BigTranslation's online platforms, as well as by email. The right to claim the prize will expire 20 calendar days after the announcement.

#### Seven.

**Dissemination of the promotion.-** The promotion will be advertised to users by the following means: BigTranslation's official Facebook page, BigTranslation's official Instagram account and BigTranslation's official page on LinkedIn.

#### Eight.

**Protection of personal data.-** In accordance with the General Data Protection Regulation 2016/679, of the European Parliament and of the Council, of 27th April 2016, BigTranslation informs participants that the data entered by them for their participation in the Giveaway is provided voluntarily by the individual, authorising the data to be incorporated into an automated file for its processing in accordance with the following privacy policy:

**Controller** Who is responsible for the processing of your data? BigTranslation Agency S.L., C.I.F. (Tax ID): ESB40532194, Address: Avda. Paret del Patriarca 15 46113 Moncada (Valencia). Email for requests regarding personal data: sales@bigtranslation.com

**Purpose** Why do we process the data?

BigTranslation will process the data provided for the following purposes: Handling personal information relating to the management of the participation of the individuals concerned in giveaways and draws organised by BigTranslation through social networks. Publication on the website and social networks of the name of the winning individual or company, as well as the finalists. Sending a newsletter and commercial information by physical and/or electronic means. Analysis of the follow up activity of the BigTranslation brand. Generating, after sending the newsletter, analysis of browsing and usability of the website and detecting sales generated to determine the preferences and profiles of consumption and to deal with customers' priorities in a personalised manner, creating statistics and detecting flaws to improve the processes of the website.

**Legitimacy** What is the legitimacy for the processing of your data? The legal basis for the handling of your data is as follows:

- Consent for participation in the giveaway and publication of the winning individual: art. 6 (1) (a) of the European General Data Protection Regulation.
- Consent for preference profiling and browsing analysis: art. 6 (1) (a) of the European General Data Protection Regulation
- Consent and/or legitimate interest for the sending of the newsletter and commercial information: art. 6 (1) (a) and 6 (1) (f) of the European General Data Protection Regulation.

**Recipients** Who is your data passed on to?

- Personal data will not be transferred.
- The identity data of the twelve finalists will be published on social networks, in addition to the winning individual/company of the giveaway.

**Preservation** How long do we keep your data for?

- Personal data will be kept until the end of the process with the awarding of the prize.
- Personal data regarding the other purposes will be kept until the person expresses their opposition or unsubscribes.

**Rights** What are your rights regarding this data?

- Any individual has the right to obtain confirmation about whether BigTranslation is processing personal data concerning them.
- The individuals concerned have the right to access their data, as well as to request the rectification of inaccurate information or, if applicable, to request its deletion when, among other reasons, the data is no longer necessary for the purpose for which it was collected.
- In certain circumstances, the individuals concerned have the right to request the limitation of the processing of their data, in which case we will only keep it to exercise or defend complaints.
- In certain circumstances and for reasons related to their particular situation, the individuals concerned may oppose the processing of their data. In this case, BigTranslation will stop processing the data, except for compelling legitimate grounds or defence against possible complaints.
- Individuals may request the portability of the data to obtain the data that they have provided to BigTranslation in a structured format, of common use and electronically readable, to be downloaded by themselves or transmitted by BigTranslation to another entity.
- The individual concerned may exercise their rights by sending an email to the address [sales@bigtranslation.com](mailto:sales@bigtranslation.com).
- You may file a claim with the Spanish Data Protection Agency, particularly if you are not satisfied with the exercising of your rights, to the postal and/or electronic address stated on the website [www.agpd.es](http://www.agpd.es)

**Security** The data will be processed confidentially and under the appropriate technical and organisational security measures in order to prevent its alteration, loss, unauthorised processing or access.

Nine.

**Security.-** Participation in this giveaway involves the full and complete acceptance of these Rules by the participants. In the case of possible doubts regarding the interpretation of these Rules, the organiser's discretion will prevail. Any representation to the contrary, in other words, the non-acceptance of them, will result in the exclusion of the participant and, consequently, BigTranslation will be released from its obligations towards that participant. BigTranslation reserves the right to exclude those participants who make fraudulent use of the means of participation. BigTranslation reserves the right to modify these Rules in the event that it justifiably deems that there are circumstances that may influence the objectivity and transparency of the giveaway. BigTranslation reserves the right to remove any comment it deems offensive, which is targeted against people, groups or ethnicities, or that may upset readers. Any incident that may arise and that is not reflected in these Rules will be resolved by BigTranslation, according to its discretion and knowledge. Participation in this giveaway involves the express waiving of any jurisdiction that may correspond to you, accepting the Courts of Valencia as the competent courts to deal with any complaint. BigTranslation declares that Facebook, Instagram and/or LinkedIn do not sponsor, endorse, or manage this promotion in any way, and they are not associated with it. The information needed to participate in this promotion is provided to BigTranslation and not to these social networks.